

**SHORT TENDER CALL NOTICE FOR SUPPLY OF Farm Yard Manure (Cow Dung)
at RPRC, Bhubaneswar**



**Regional plant Resource Center, Nayapalli, Bhubaneswar
Forest, Environment & Climate Change Department,
Government of Odisha**

**CHIEF EXECUTIVE
REGIONAL PLANT RESOURCE CENTRE
BHUBANESWAR**



REGIONAL PLANT RESOURCE CENTRE
Nayapalli, Bhubaneswar-751015, Orissa
Forest, Environment & Climate Change Department
Government of Orissa, www.rprcbbsr.in, gmail- rprcbbsr@gmail.com

Short Tender Call Notice for Supply of Cow Dung Manure

No: 271 /RPRC

Date: 05.3.2026

Sealed tenders are invited from reputed Firms/Agencies/Suppliers for the supply of dry, well-decomposed cow dung manure, inclusive of transportation and delivery to Regional Plant Resource Centre, Bhubaneswar. The bidder must possess a valid PAN number. The tender, super scribed as “Tender for Supply of Cow Dung Manure”, along with an Earnest Money Deposit (EMD) of Rs. 8000/- and a non-refundable paper cost of Rs. 400/- (Incl. GST) in the shape of a Bank Draft drawn from any Nationalized Bank payable at Bhubaneswar in favour of the Chief Executive, Regional Plant Resource Centre, Bhubaneswar, should reach the undersigned through Speed Post/Registered Post/Courier Service/by hand on or before 16.03.2026 at 5:30 PM positively. Further details may be obtained from the official website of Regional Plant Resource Centre (www.rprcbbsr.in) or from the RPRC Notice Board. Any corrigendum/addendum shall be published only on the above website or displayed on the RPRC Notice Board. The tender will be opened at 11.00 A.M. on 17.03.2026 in the Office of the Chief Executive, RPRC, Bhubaneswar, in the presence of the tenderers or their authorized representatives. Incomplete tenders and tenders received after the due date and time shall not be considered. The undersigned reserves the right to reject any or all tenders without assigning any reason thereof.

Saw
05/03/2026
Administrative Officer

Memo No. 272 /RPRC, Bhubaneswar Date: 05.3.2026
Copy to Chairman, Tender Committee for kind information.

Saw
05/3/2026
Administrative Officer

Memo No. 273 /RPRC, Bhubaneswar Date: 05.3.2026
Copy to RPRC office Notice board/ RPRC Website for wide publication for all concerned.

Saw
05/3/2026
Administrative Officer

Terms and Conditions:

1. Sale of Tender Paper

The Tender documents will be available at Regional Plant Resource Centre, Bhubaneswar from 27.02.2026 during office hour on payment of a non-refundable tender fee of Rs. 400/- in the shape of Pay Order/Demand Draft drawn in favour of Chief Executive, Regional Plant Resource Centre (RPRC), payable at Bhubaneswar. In case of any bid amendment or clarification, it shall be the responsibility of the tenderers to obtain the same from the RPRC Notice Board or website before the last date of submission. Non-payment of the tender paper cost shall lead to rejection of the tender.

2. Last Date and Opening of Tender

The last date for receipt of tender documents in this office through Speed Post/Registered Post/Courier Service/by hand is 16.03.2026 up to 5.30 P.M.

The tender documents will be opened on 17.03.2026 at 11.00 A.M. in the Conference Hall of the Administrative Building of RPRC, Bhubaneswar, in the presence of the authorized representatives of the tenderers who wish to attend.

3. Bid System

i) The tender shall be submitted under a single bid system. The bid must contain all required documents as per the tender terms along with the cost of tender paper and EMD in the prescribed form. Technical documents must strictly conform to the specifications. The envelope should be superscribed as: "Tender for Supply of Cow Dung Manure."

ii) The quoted price (INR) must be on F.O.R. delivery basis up to RPRC, Bhubaneswar, including unloading at site. No additional charges for transportation or damage shall be borne by the Centre.

iii) The quoted price (INR) for optional items, if any, should be mentioned with individual rates as per Annexure-I.

iv) The rates quoted shall remain valid for 90 days from the last date of submission of the tender.

v) The authority reserves the right to terminate the agreement at any time if substandard materials are supplied. Such materials may be rejected and required to be replaced. The value of rejected materials may be deducted from any dues payable to the supplier.

vi) Incomplete tenders or tenders received after the due date and time shall be rejected.

vii) The authority reserves the right to cancel the tender without assigning any reason thereof.

4. Eligibility Criteria

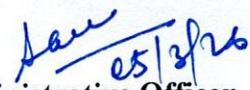
- i) Original money receipt towards the cost of tender paper must be submitted.
- ii) EMD as specified in the Tender Call Notice must be enclosed.
- iii) Alternative pricing for the item is not allowed and shall lead to rejection of the tender.
- iv) Self-attested copies of PAN and Aadhaar must be submitted.
- v) Good quality cow dung must be Supplies.

5. Validity of Tender

- i) The tender shall remain valid for 90 days from the last date specified for submission.
- ii) The purchaser reserves the right to accept or reject any bid and to cancel the bidding process at any time prior to the issue of the Purchase Order without assigning any reason. Mere fulfilment of technical specifications shall not automatically guarantee award of the contract, as the final decision rests with the approving authority of the Centre.

6. Issue of Purchase Order

- i) The Purchase Order shall be placed with the qualified tenderer whose bid is selected before expiry of the bid validity period. The accepted terms shall form part of the Purchase Order.
- ii) The delivery of cow dung manure must be completed within 30 days from the date of receipt of the confirmed Purchase Order, as per the required quality and specifications, failing which the order shall stand automatically cancelled.
- iii) The packaging and transportation shall ensure that the material reaches the site in good condition. RPRC shall not be responsible for damaged materials received due to improper handling or packing.
- iv) At the time of inspection, if any material is found not in conformity with the order, the supplier shall replace the same immediately; otherwise, payment shall not be released for defective items.
- v) Any attempt by a tenderer to influence the purchaser's decision regarding evaluation or placement of the Purchase Order shall result in rejection of the bid.
- vi) If the selected tenderer fails to execute the order, the firm shall be debarred from participating in future tenders and may be blacklisted as per rules.
- vii) Any legal dispute arising out of this tender shall be subject to Bhubaneswar jurisdiction only.
- viii) Payment shall be released only after verification of the supplied cow dung manure and certification that the materials have been received in good condition.


Administrative Officer
Regional Plant Resource Centre
Bhubaneswar

Annexure-I

Sl. No.	Particular	Quantity	Rate to be Quoted/ Unit		Total Amount in Rupees
			In Figure (Rs.)	In word (Rs.)	
1.	Cow Dung Manure	424 Tractor Load (90cft/Each)			

Signature of Tenderer

Date:

BID SALE DETAILS

Name of the work tendered for: - Supply of Cow Dung Manure.

Cost of tender paper : Rs.400/-

Last date of sale tender : 16.03.2026 (3:30 P.M)

Last date of receipt tender : 16.03.2026 (5:30 P.M)

Opening of tender : 17.03.2026 (11:00 A.M)

Issued to the tenderer.....

Vide Money Receipt No..... Date.....

Administrative Officer