TENDER DOCUMENT

Supply of Laboratory Equipment

Regional Plant Resource Centre
Nayapalli, Bhubaneswar-751015
Government of Odisha,
Forest and Environment Department
Tender Call Notice for Supply of Laboratory Equipments

Sealed tenders are invited from reputed manufacturers (Principals/Authorized Agents/Distributors/Dealers) for supply of Lab Equipments. The detailed technical specifications, other terms and conditions and formats are available in the office website www.rpcbbsr.in, which can be downloaded for use. Interested parties may submit their tender through Speed Post/Registered Post/Courier Service/Hand which should reach the undersigned on or before Dt. 3.6.2019 (before 4.00 PM) positively. Incomplete tenders and tender documents received after the due date and time will not be considered. The undersigned reserves the right to reject any or all the tenders without assigning any reasons thereof.

Sd/-

CHIEF EXECUTIVE

Memo No._1597/RPRC.

Copy to Dr. N. R. Nayak Sr. Scientist / Dr U. C. Basak, Sr. Scientist for uploading the advertisement matter in the RPRC website / Notice board, RPRC for all concerned.

Sd/-
Terms and Conditions for Supply of Laboratory Equipments

1. Sale of Tender paper:

The tender papers, containing the detailed specifications of equipments, list of documents to be submitted etc. will be available at Regional Plant Resource Centre, Bhubaneswar from Dt. 25. 5 2019 (during the office hours only), on payment of a non-refundable tender fee (Rs. 472/-) in cash or in shape of pay order/demand draft drawn in favour of Chief Executive, Regional Plant Resource Centre (RPRC), payable at Bhubaneswar for individual items. The same can also be downloaded from our website www.rprcbbsr.com and in such a case, the cost of tender paper is to be enclosed in shape of D.D./Bankers Cheque drawn in favour of Chief Executive, RPRC, payable at Bhubaneswar along with the tender. The cost of EMD (Rs. 15,000/-) should be submitted in shape of Demand Drafts/ Bankers Cheque. In case of any bid amendment and clarification, responsibility lies with the tenderers to collect the same from the notice board/ website of RPRC before last date of submitting the tender document. Non-payment of cost of tender paper and EMD will amount to rejection of the tender.

2. The last date of receipt of tender documents in this office by Speed Post/ Registered Post/ Courier Service/ Hand is Dt. 3. 6. 2019 (before 4.00 PM) positively. The Technical bids will be opened by the Tender Committee of RPRC on Dt. 4.6.2017 (at 11.00 AM) in presence of the authorised representatives of the tenderers who like to be present at that time. The date of opening of the financial bids of technically qualified tenderers shall be communicated to them in due course of time.

3. Bid System:
a) The tender should be submitted in **two bid system** i.e., “Technical Bid” and “Financial Bid”. Technical bid contains documents as per the tender terms along with EMD and cost of tender paper in appropriate shape. The technical bids containing information on price, directly or indirectly, will be liable for rejection. The technical bid and financial bid required to be submitted in two separate envelopes clearly mentioning on top of the envelope “Technical Bid” and “Financial Bid” respectively and both of these should be placed in a big envelope marked with “**Tender for Procurement of Equipments**

b) Name and Specification of the equipment and other materials are given in **Annexure-I**.

c) General description of the quoted equipment and other materials should be as per **Annexure-II**.

d) Financial bid contains only the price bid as per **Annexure-III**. Total Quoted Price (INR) should be based on **F.O.R.** delivery up to RPRC, Bhubaneswar. Price should be ‘Single Consolidated’. Plus, break up prices against all taxes, freight, packing, transit insurance, forwarding, custom clearance, transportation, installation & training etc. should be clearly mentioned separately indicating percentage and amount in price quotation.

e) Quoted Price (INR) for Optional Items should have ‘individual rate’.

f) The clearing & forwarding etc. of the equipment will be done by the tenderer only. RPRC will provide necessary documents, if required.

g) The rates quoted by the tenderer shall be valid for a period of 120days from the date of submission of tender.

**4. Eligibility Criteria**

a) Submission of price (INR) as per prescribed format (Annexure III).

b) Copy of GST registration certificate and up to date clearance certificate.

c) Tender paper cost (Original receipt of tender paper).

d) Required EMD.

e) Alternative price for any item will not be allowed, for which tender would be rejected.

f) Copy of PAN to be submitted.
g) Undertaking that the tenderer has not been blacklisted by any Govt. Organization/Institution.

h) Undertaking that the quoted item qualifies the required technical specification.

i) Check list of documents submitted (Should be attached as Annexure IV)

j) Copy of recent past performance (certificate/relevant doc.). (Should be attached as Annexure V). At least 5 performance certificate need to be provided.

k) The tenderer (in case of authorized agent/distributor/dealer of reputed manufacturer) should have sufficient credential in supplying of scientific equipments and other materials through at least last 5 years of their establishment in India (evidenced with relevant documents).

5. Validity of Tender:

a) The tender shall remain valid for a period of 90 days after the last date as specified in the tender.

b) Notwithstanding the above, the purchaser reserves the right to accept or reject any bids and to cancel the bidding process and rejects all bids at any time prior to the issue of Purchase order. Mere qualification of the technical specifications asked in the bid may not be accepted by the committee. It is totally depends on the realization of the committee members.

6. Issue of Purchase Order:

a. The purchase order will be placed on the qualified tenderer whose bid will be selected by the purchaser prior to expiry of the bid validity period. The terms of the accepted offer shall be incorporated in the purchase order.

b. The delivery should be completed within 60 days from the date of receipt of the confirmed purchase order as per the quality and specification of the equipment.

c. The packaging should be done in such a way that the quality of the materials is not damaged.

d. At the time of inspection if any item is found not as per the order the tenderer will replace the same immediately otherwise payment will not be released for defective items.

e. Irrevocable Letter of Credit (LC) for 100% cost of equipments shall be opened in the supplier's Bank for imported equipment and 90% of the cost of the equipment shall be
released on receipt of despatch documents through Bank; balance, 10% shall be paid on successful installation and demonstration of the equipment in RPRC Lab for three months.

f. In case 100% payment is requested by a foreign Principal against despatch of goods, its Indian agent has to submit a Bank Guarantee equivalent to 10% of the invoice cost.

g. For Indian items 90% of the cost shall be released after supply and installation and balance 10% after successful operation for six months.

h. Any effort by a tenderer to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the tenderer’s offer.

i. If the selected tenderer fails to execute the order, the EMD would be forfeited and action would be taken to blacklist the tenderer.

j. Any legal dispute arising out of this is subject to Bhubaneswar jurisdiction only.

Sd/-

(Chief Executive)
Regional Plant Resource Centre
Bhubaneswar
### Annexure-I

#### Required Technical Specifications

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Equipments</th>
<th>Technical Specifications</th>
<th>Quantity in no.</th>
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<tbody>
<tr>
<td>1</td>
<td>Pressure Module</td>
<td>i. Material : Epoxy antimicrobial coated</td>
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<td></td>
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<td>ii. Stages of filtration: Two</td>
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<td>iii. External dimensions: 676X510X900mm (LxBxH) or similar to these</td>
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<td>iv. Finish: Mat</td>
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<td></td>
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<td>v. Design and Classification: Both side loading Prefilters/Back loading Hapa Filters</td>
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<td>vi. Cleanliness standard: ISO Standard 14644-1-Class 5</td>
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<td>vii. Rate Flow in CFM:1000</td>
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</tbody>
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### Annexure-II

#### GENERAL DESCRIPTION OF THE EQUIPMENT/ACs/COMPUTER QUOTED BY TENDERER

<table>
<thead>
<tr>
<th>Name of manufacturer</th>
<th>Make and model</th>
<th>Catalogue No.</th>
<th>Technical specification</th>
<th>Warranty period</th>
<th>Name of Tenderer</th>
</tr>
</thead>
</table>


Annexure-III

FINANCIAL BID: DETAILED TECHNICAL SPECIFICATION AND PRICE

<table>
<thead>
<tr>
<th>Item Serial No.</th>
<th>Part No.</th>
<th>Technical Specification</th>
<th>Quantity</th>
<th>Price (INR)</th>
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<tr>
<td>Single consolidated Price for Main System (Sl.1-6)</td>
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<td>-------------------------------------------------</td>
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<td>-Less discount, if any</td>
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<td></td>
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<tr>
<td>Taxes, if any</td>
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<tr>
<td>Freight, packing, transit insurance, forwarding, custom clearance, transportation, installation etc.</td>
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<tr>
<td>TOTAL PRICE (F.O.R, RPRC, Bhubaneswar)</td>
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