

REGIONAL PLANT RESOURCE CENTRE, BHUBANESWAR

QUOTATION CALL FOR HIRING VEHICLE

T:34/03 No. 1759

Date:13.10.2020

Sealed quotations are invited from registered firms/travel agencies/owners of taxi for providing vehicle on hire with Driver on day basis for official duty to forest areas and different districts.

Category of vehicle	Nature of engagement
1. Bolero AC / Non AC	Day/ Local / Halting Charges
2. Innova AC/ Non AC	Day/ Local / Halting Charges
3. Swift Dzire /Toyota/ETIOS/Honda Amaze AC / Non AC	Day/ Local / Halting Charges
4. Scorpio AC/ Non AC	Day/ Local / Halting Charges

The Firm/ Agency should quote their rates for per day/ local/ separately (with P.O.L / without P.O.L by provider) including terms and conditions for each type of vehicle. The firm should have sufficient number of vehicles to supply at short notice. The quotation should reach the undersigned in sealed cover scribed "QUOTATION CALL FOR HIRING VEHICLE" by 27th October,2020(5P.M). Details can be downloaded from RPRC website(www.rprcbbsr.in) or collected from the Notice Board of RPRC, Bhubaneswar.

Sd/-

Administrative Officer

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on day rent/local basis.

1. The quotation should be submitted to The Chief Executive, Regional Plant Resource Centre, Nayapalli, Bhubaneswar-751015. The firm need to enclose Rs.472/- as the paper cost and Rs.5000/- for EMD in cash or in shape of pay order/demand draft drawn in favour of Chief Executive, Regional Plant Resource Centre(RPRC),payable at Bhubaneswar.
2. Last date of the receipt of quotation in this office only be Speed Post/Registered Post/ Courier Service is Dt.27.10.2020(up to 5.00P.M). The quotations will be opened by the Tender Committee of RPRC on dt.28.10.2020(at 11.00 A.M) in presence of the authorized representatives of the firms who like to be present at the time.

3. The rate quoted by the firms should be valid for period of 365 days from the date of signing the agreement. The rates should be provided in the format provided in the Annexure-I. The paper format is available in the office of the Regional Plant Resource Centre or the same can also be downloaded from the web site www.rprcbbsr.in.
4. Copy of PAN and GST to be submitted.
5. Undertaking that the firm has not been blacklisted by any Govt. Organization/Institution.
6. Undertaking that the quoted item qualifies the required technical specification.
7. The hired vehicles, during period of contract shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate valid Contract Carriage permit. Proof of up to date tax payment etc. and D.I. of the driver available all the times. The Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
8. In case of breakdown for reasons whatever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
9. It shall be the responsibility of the bidder to provide a good driver having a valid commercial license to drive a light motor vehicle and should have sufficient experience.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. Notwithstanding the above, the office of RPRC reserves the right to accept or reject any quotation and to cancel the quotation process and rejects all quotations at any time prior to the issue of hiring order.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, this office shall forfeit the entire amount of security deposit.
14. All the toll and parking fees required during the travel will be paid by the office.
15. The bidder will not charge cost for the use of the vehicles in the forest areas during the travel.
16. The bidder needs to submit minimum of three performance certificates citing the satisfactory performance of supplying vehicles to Government Organizations.